



VACANCY **ANNOUNCEMENT**

Joint Effort to Save the Environment (JESE) is an indigenous non-government organization with a mandate to empower poor communities to improve their livelihoods through establishing collaborative, demand-driven integrated development Programmes in sustainable agriculture and Natural Resource Management.

JESE is seeking for qualified persons willing to share in her vision to join the team in the following position

Job Title: Monitoring and Evaluation Officer

Number of posts: 1

Duty station: Rwenzori region

Overall purpose of the job: Responsible for the design, coordination and implementation of the M&E, research and learning framework of the organization. He/she will develop a systematic M&E framework to improve the qualitative and quantitative evidence gathered by program staff.

Specific responsibilities:

- Lead the development and implementation of projects' M&E plans
- Assist in program development in establishing log frames; M&E work plans and targets throughout the program implementation.
- Plan and undertake institutional capacity building for planning, monitoring and evaluation and develop relevant tools for monitoring and reporting activities including monitoring data quality and tracking progress
- Undertake the development, harmonization and introduction of project planning and M&E tools, modules, working papers and guidance notes working closely with JESE staff, consultants and partners
- Establish an effective system for assessing the validity of M&E data through a review of activities, indicators, results/outputs, completed M&E forms/databases and review of aggregate level statistics reported
- Data management and analysis to keep abreast with developments in grant/program changes and progress

in order to advise and recommend tools and strategies to increase program performance and results

- Define key project performance indicators as well as monitor them throughout the duration of the projects and assess organizational performance gaps within different programs and report on corrective actions needed

Education requirements: A University Degree from a recognized institution in any of the following field:

- Social Sciences
- Development Studies
- Economics
- Statistics

Additional qualification in Monitoring and Evaluation and or Project Planning and Management is a must.

Supervision and Reporting: you will be under the direct supervision of the Organisational Team Leader

Working experience and competencies required

- 4 years of practical working experience in monitoring and evaluation of projects and/or project designs
- Extensive experience in designing and maintaining project databases
- Extensive experience with digital tools for monitoring (campaigns)
- Extensive experience with excel and other data processing tools and applications
- Good documentation, communication and report writing skills

Age 27-35 years

How to apply

Applications with 3 daytime contact persons and copies of academic credentials should be sent to the address below not later than: 5th June 2017

The Finance & Administration Manager
JESE, P.O. Box 728
Fort Portal

Email: jese@jese.org

NOTE: Only shortlisted candidates will be contacted